## MAST Academy 2023 Summer Year Internship Program (SYIP)

If you are interested in applying to be part of the SYIP for the 2023 Summer Term, please complete the steps listed below. Decisions regarding acceptance will be made by the M-DCPS CTE Department in late May. The program and/or its acceptance decisions are independent of MAST Academy.

## You are required to follow each of these steps to be processed for this program.

If you do not follow all of the steps below you will not be considered for the program. Please note that completion of the steps below does not guarantee you will be accepted into the program.

## **Action Required:**

1) Complete the MAST Registration survey using the link below to be considered for the SYIP. This survey will need to be completed by <u>April 12, 2023.</u> Your credential information for the required Odysseyware Course will be emailed to you after April 12th. https://forms.office.com/r/drQGgvfjHV



- 2) Read and review the 2023 SYIP Student Handbook and begin completing all the required forms that are posted online at www.gomakos.org Student Activities- Summer Youth Internship 2023. Summer Youth Internship Program 2023 -Student Activities MAST Academy (gomakos.org)
- 3) Once credentials are received students will need to log in to the Odysseyware using the link below and complete all of the modules. Many of the modules are graded automatically. If you attempt to fast track through the modules and guess at the exams you will be locked out of the module and will not be allowed to continue. While you are in the system you are tracked for time you are in the module and what activity is taking place during the module. All course work for Odysseyware must be completed by May, 12, 2023. No extensions will be granted. I suggest you complete this work as soon as possible so that you may move to step 4. If you get locked out of your module you will need to email jenniferfernandez@dadeschools.net.
- 4) Visit www.miamiintersn.org and sign up. *If you already have a school year internship you will need to create an account with an alternate email to be able to register for the Summer Youth Internship Program.*
- 5) Submit all required forms and documents to the links below. <a href="https://forms.office.com/r/aBCwiitMX2">https://forms.office.com/r/aBCwiitMX2</a>



6) Upon completion of the Odesseyware course and the complete submission of your required forms you will be approved within the Miami.interns.org website. At this time employers will be able to see you seeking and internship. You may register on miamiinterns.org prior to completing steps 1-3 but you will not be approved within the system until you are cleared to participate in the program.

## \*\* NOTE\*\*

If you already have a place where you want to exercise your internship, please make sure they are registered for this summer. All new and former internship providers must register at miamiinterns.org If providers need additional information, please call the internship hotline at 305-693-3005.